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New Orleans

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January 14, 2014

No. 2013-CA-2011

MYERS

CITY OF BATON ROUGE/ PARISH OF EAST BATON ROUGE VS. STEPHEN C.

c/w

2013-CD-2036

On Appeal from the 19th Judicial District Court, Parish of E. Baton Rouge; Sec. D No. 610,359, Hon. Janice G. Clark, Judge presiding;

Mary E. Roper Esq.;
Hon. James D., Caldwell, Attorney General;
BATON ROUGE PARISH ATTORNEY OFFICE,
Frank J. Gremillion Esq.;
MAGEE LAW OFFICE, LLC,
Maimuna Dakubu Magee Esq.;
Counsel for Appellant;

SHOWS, CALI & WALSH, LLP,
Edmond Wade Shows Esq., Grant Joseph Guillot Esq.;
Counsel for Appellee.

NOTE: FOR BRIEFING PURPOSES RECORD LODGED January 14, 2014

MEMORANDUM TO COUNSEL IN CAPTIONED CASE:

Please note Section 8 of Rule VII of the Rules of this Court provides that the appellant, applicant or relator, as the case may be, must file their briefs within 30 days and the appellee or respondent within 60 days, respectively, from the date of lodging of this record. Briefs should be timely filed if oral argument is desired. Briefs typewritten on legal sized paper should be fastened at the top. All briefs should be backed with the customary "Blueback" or other flexible material. In criminal proceedings, the Court directs that counsel must file a brief. Failure to do so may subject counsel to a penalty of contempt of Court.

It is further provided in Rule VII, Section 9 that briefs sent through the mail shall be deemed timely filed if mailed on or before the due date. If the brief is received by mail on the first legal day following the expiration of the delay, there shall be a rebuttable presumption that it was timely filed. In all cases where the presumption does not apply, the timeliness of the mailing shall be shown only by an official United States postmark or by official receipt or certificate from the United States Postal Service made at the time of mailing which indicates the date thereof. Therefore, if your brief is sent by certified mail, you may want to send us a copy of your official receipt showing date of mailing.

Very truly yours,

John Tarlton Olivier
Clerk of Court

Rachel Edelman

By: Rachel Edelman
Chief Deputy Clerk of Court

RE/re